

Belchamp St Paul and Belchamp Otten Parish Council

10 May 2021

The next meeting of the Parish Council will be held on Tuesday 18 May 2021, commencing at 7.30pm, in The Community House, Gages Road, Belchamp St Paul.

A G E N D A

1. Election of Chairman and signing of Declaration of Acceptance of Office
2. Election of Vice Chairman
3. Apologies for Absence and Declarations of Interest
4. PUBLIC DISCUSSION TIME (5 minutes)
5. Approval of the Minutes of the meeting held on 27 April 2021
6. Matters arising from the April meeting (not covered separately on Agenda)
7. - Appointment/approval of Council Officers and Representatives
 - Adoption of Standing Orders, Financial Regulations and Code of Conduct
 - Appointment of RFO and Internal Auditor / Confirmation of bank signatories
8. Essex County Council matters
9. Braintree District Council matters (including BDC Local Plan)
10. Finance – Approval of payments / receipts
 - Approval of 2020-21 Parish Council Accounts
 - Approval of 2020-21 Audit Annual Governance Statement
 - Approval of 2020-21 Audit Annual Accounting Statements and the Audit Exemption Certificate. Public inspection of accounts.
11. Filling of Casual Vacancy – This will be considered at the July meeting
12. Tree Planting Plan for Cole Green – Update from Working Group
13. Playing Field (PFMC) – Section 106 funds / Public appeal updates
14. Village Design Statement
15. Correspondence
16. Planning – New applications
 - Decisions
17. PUBLIC DISCUSSION TIME (5 minutes)
18. Any urgent matters and proposals for future agenda items
19. Next Council meeting –
Tuesday 6 July at 7.30pm at The Community House, BSP



Clerk to Belchamp St Paul and Belchamp Otten Parish Council

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