

BELCHAMP ST PAUL AND BELCHAMP OTTEN PARISH COUNCIL
Minutes of the meeting held on Tuesday 16 April 2019 at 8.15pm
at the Community House, Belchamp St Paul

Present: Councillors John Pheby (Chairman), Norman East, Robin Lock, David Middleditch, Tony Money, Ian Paton and Dave Winslow.

In attendance: Diane Smith (Parish Clerk) and 3 members of the public (including future Councillor David McKee).

2170. Apologies for absence and Declarations of Interest

Apologies had been received from Councillors Dave Crook, Stephen Nice and Jill West, District Councillor Iona Parker and County Councillor David Finch. There were no Declarations of Interest.

2171. Public Forum - No matters were raised by the public.

2172. Confirmation of the Minutes of the meeting on 19 March 2019

These Minutes were approved and were signed by the Chairman.

2173. Matters arising from the March meeting

1. 17/01808/VAR Land at Claredown Farm, Hickford Hill – Battery energy storage scheme landscaping commitment (Item 2155.1) – District Cllr Iona Parker had agreed to check if the planting scheme had been completed.

2. Defibrillator training session on 27 March (Item 2163) – Members noted that 10 residents had attended the training session and found it very worthwhile.

3. Overhanging hedges (Item 2168.1) – It was agreed that the Clerk would also report the overhanging hedge, outside The Studio, Bakers Road, BSP, to ECC Highways.

2174. Essex County Council / Braintree District Council

1. Essex County Council – County Cllr David Finch had delivered a full Report at the BSP Annual Parish Assembly which immediately preceded this meeting

2. Braintree District Council – District Cllr Iona Parker had delivered a full Report at the BSP Annual Parish Assembly which immediately preceded this meeting

2175. Finance

1. The Income and Expenditure List was approved as follows:

	In (£)	Out (£)
4 Mar Cole Green FC – Pitch fees	30.00	
11 Mar Transfer		30.00
20 Mar R & R (Part of Community House grant)		112.50
20 Mar Community House rent		16.00
20 Mar Belchamp Otten PCC grant		415.00
20 Mar Sudbury Citizens Advice Bureau grant		50.00
20 Mar Essex and Herts Ambulance Service grant		250.00
21 Mar CPRE membership		36.00
22 Mar Anglian Water (PFMC)		47.56
25 Mar Mike Ebeling – Litter picking at BSP		63.00
25 Mar E-On (PFMC)		24.92
25 Mar Transfer	47.56	
25 Mar Transfer	24.92	
26 Mar Fred Eady – Litter picking at Belchamp Otten Transfer		63.00
27 Mar Transfer (Tractor shed doors)		436.82
27 Mar Transfer	63.02	
28 Mar Transfer		0.50
28 Mar Credit from Community House	60.00	

29 Mar	Diane Smith – Clerk’s salary and expenses		194.55
29 Mar	Balance of Community House grant		30.98
3 April	Transfer	0.01	
8 April	Jayden Electrical (Part of Community House grant)		96.00

Bank Current Account balance on 8 April 2019 was £5505.04. Deposit Account balance £15,810.34. Playing Field Management Account balance £7520.18.

2176. BDC Local Plan

Members noted that BDC work on the revisions to their Local Plan was ongoing.

2177. Playing Field Management Committee

- 1. Play equipment improvements – Section 106 funding application** – District Cllr Iona Parker had clarified the qualification for Section 106 expenditure at the BSP Annual Parish Assembly which immediately preceded this meeting. The Clerk would confirm the timeframe for the funds [CLERK’S NOTE: The Section 106 funds would be held by BDC for a period of up to 10 years. Although no specific ‘start date’ had been notified the first BDC communication on this matter had been dated June 2015]. This matter would be considered by the PFMC at their next meeting later in the month.
- 2. Tractor shed** – Members noted that the tractor shed doors were expected to be fitted shortly.

2178. Highway matters

- 1. ECC Parish Paths Partnership (P3)** – A full update had been provided by Peter Hesketh at the BSP Annual Parish Assembly which immediately preceded this meeting.
- 2. Community Speedwatch Group** - The Speedwatch Group were continuing to undertake 1 or 2 sessions each week and on average 3-4 vehicles were reported to the Police after each session.

2179. Monitoring the condition of trees on Cole Green

The Clerk had contacted Graham Nicholl and he would be inspecting the trees on Cole Green shortly.

2180. Parish Council Election on 2 May 2019

Members noted that BDC had received 2 valid Councillor nominations for Belchamp Otten and 7 valid nominations for Belchamp St Paul. All those submitting valid nominations would therefore be declared elected in an uncontested election. There would be 2 vacant positions for Belchamp Otten which would need to be filled by co-option after the election date. Cllr Stephen Nice had expressed an interest in filling one of the vacant seats, which would be officially considered at the next meeting. The term of office for current Councillors would end on 6 May and the term for the new Council would also start on that day. All elected Councillors would need to submit an Expense Form to BDC by the end of May even if no expenses had been incurred (this could be submitted via the Clerk or independently).

2181. Correspondence

Members considered the Correspondence List which had been circulated by the Clerk. Members noted the renewal of EALC membership for 2019-20 at £171.59, the letter of thanks from Sudbury CAB for the recent donation and the 2018-19 External Audit arrangements and new edition of the Practitioners Guide.

2182. Planning applications and decisions

- 1. Applications** - Members considered the following new applications but agreed to make no comment:
 - 19/00527/FUL – Wood Barns Farm, Knowl Green – New farm access track.
 - 19/00420/FUL and 19/00421/LBC – Cutbush Farm, Bakers Road, BSP – Conversion and refurbishment of former farm building and attached cart shed to create ancillary/annexe accommodation for use by family members. Demolition of large lean-to Atcost barn.
- 2. Decision** - Members noted the following planning application decision:
 - 19/00341/FUL – Locks bungalow, Bakers Road, BSP – Proposed new vehicle access. GRANTED.

2183. Public Forum

1. BSP Defibrillator – It was requested that a large notice be erected beside the BSP defibrillator cabinet detailing the access procedure. This was agreed and the Clerk and Cllr John Pheby would make the necessary arrangements. One name was submitted for a future defibrillator training course. The Clerk would provide the Chairman with the access code for the Belchamp Otten defibrillator for future reference.

Urgent matters and future Agenda items

- 1. Caissons in Long Lane** - Members noted that Cllr Dave Crook had informed the Clerk that the wires on some of the caissons lining the lane had been cut. This had been reported as a matter of urgency to ECC Highways.
- 2. Apologies for the next meeting** – Cllr John Pheby provided his apologies for the next Council meeting. Cllr Ian Paton would therefore take the Chair at the start of the next meeting. Cllr Pheby expressed his willingness to continue in the position of Chairman for the next year should Councillors wish him to do so.

2184. Next meeting

The meeting closed at 9.11pm

The next Council meeting will be held on Tuesday 14 May 2019 in The Community House, Belchamp St Paul at 7.30pm

Signed: (Chairman)

14 May 2019